



# Brookfield School

## Remote Education Policy

-Updated 6/11/21-

### 1. Statement of Intent

Brookfield School has introduced a virtual learning platform in order to increase learning opportunities to all pupils but in particular those that are affected by:

- Covid19 and are required to self isolate.
- Personal needs linked to Covid restrictions and expectations.
- SEND needs that affect full time access to education.
- Emergency situations that affect access to school.
- Transition arrangements.

Our approach to inspiring, teaching and safeguarding all pupils flows through our remote learning offer which will provide a creative, enriching and worthwhile offer that works to replace, supplement and enhance in school delivery.

### 2. Aims

This Remote Education Policy aims to:

- Ensure consistency in the approach to remote learning for all pupils (Inc. SEND) who aren't in school through use of quality Online and offline resources and teaching videos. This will include face to face sessions with familiar staff members.
- Provide clear expectations for members of the school community with regards to delivery high quality remote learning
- Include continuous delivery of the school curriculum, as well as support of Motivation, health, well-being and parent support
- Consider continued education for staff and parents (e.g. CPD, Supervision and Meet the Teacher)
- Support effective communication between the school and families and support attendance

### 3. Who is this policy applicable to?

- A child *that* is absent because they are awaiting test results and the household is required to self-isolate. The rest of their school bubble are attending school and being taught as normal.
- A child's whole bubble is not permitted to attend school because they, or another member of their bubble, have tested positive for Covid-19.

- A child that has an agreed action plan that supports home learning or a phased transition linked to their EHCP.
- A child that requires emergency intervention, support or respite in response to individual and immediate personal needs.
- A child that is in transition between schools and requires a phased admission.

Remote learning will be shared with families when they are absent. A day 1 transition day will be implemented to support the smooth and effective running of all remote learning. This will support accessibility and efficiency.

#### **4. Content and Delivery tools - Remote Education Plan**

All pupils that are unable to attend school on any given day will be provided with:

- 2 face to face sessions with staff – check in and check out
- Work that covers English, Maths, PSD, Physical activity (other specific options available)
- Support via video, email or telephone
- Marking and feedback
- Weekly review of provision
- Access to online learning via Tassomai, MyMaths, Google GSuite, GetMyGrades, Lexia

Work will be set and supported online and stored securely. Video calls and lessons will be recorded for safeguarding reasons and future reference.

Attendance marks will be given to those that fully engage with the offer.

Regular reviews will identify improvements, strategies and agree a pathway to full time education when restrictions are lifted and when all concerned agree that next steps are appropriate.

If linked to SEND/EHCP, school, parents and LA will agree bespoke provision and review regularly.

**Aims** – To increase engagement, outcomes and access to an appropriate educational offer that is not affected by personal circumstance or restrictions linked to Covid19.

**Delivery** – A dedicated team of staff will support the virtual learning platform and will plan, deliver and review weekly. Communication with parents is key as is a clear intention to return back to full time education when appropriate.

The school **Google Education platform** will be used to facilitate virtual learning sessions alongside other apps linked to specific curriculum areas. All work will be marked and progress tracked. A regular report will be shared with parents and supporting agencies.

Whilst the majority of pupils will access the full time, in-school offer, this will provide a valuable and worthwhile alternative for those that are unable to attend in person.

Pupils and parents will be provided with a link tutor who will deliver and support most sessions.

The virtual learning initiative will be overseen by Rob Brocklebank (HT) and Fiona Carver (DHT) with direct support from provision leaders and staff.

## **5. Home and School Partnership**

Brookfield School is committed to working in close partnership with families and recognises each family is unique and because of this remote learning will look different for different families in order to suit their individual needs.

Brookfield School will provide learning materials and support for parents on how to use Google tools where appropriate and where possible, provide personalised resources.

Where possible, it is beneficial for young people to maintain a regular and familiar routine. Brookfield School would recommend that each 'school day' maintains structure and is conducted in an environment conducive to learning.

We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration. All pupils must be dressed appropriately and encouraged to conduct themselves as they would in school. Failure to do this may result in the provision being withdrawn.

Every effort will be made by staff to ensure that work is set promptly. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

All children sign an 'Acceptable Use Policy' at school which includes e-safety rules and this applies when children are working on computers at home.

We aim to record and store all online video calls for safeguarding, quality assurance and reference. Permission to do so was granted upon admission to school but if you have any objections, you must notify school immediately.

## **6. Roles and responsibilities of Parents and Pupils**

### **Pupils and parents**

Staff expect pupils learning remotely to:

- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers
- Alert teachers if they're not able to complete work
- Check in and check out each day.

Staff expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if they need it – if you know of any resources staff should point parents towards if they're struggling, include those here
- Be respectful when making any complaints or concerns known to staff.

